

MOOR MONKTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE SCHOOLROOM, MOOR MONKTON, ON WEDNESDAY 28 MAY 2015

Present: Councillors Harrison, Horner and Johnson. Also present were three residents and the Clerk, James Mackman.

15.062 – TO ELECT A CHAIRMAN FOR THE YEAR

Councillor Kirkham was unable to be present at the meeting but was elected Chairman for the year in his absence.

15.063 – TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE

To be done at a later date.

15.064 – TO ELECT A VICE-CHAIRMAN

Councillor Johnson was elected as Vice-Chairman.

15.065 -TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

There were no declarations.

15.066 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received from Councillors Kirkham and Philliskirk.

15.067 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 APRIL 2015

The minutes of the Parish Council meeting held on 29 April 2015, having been circulated prior to the meeting, were approved and signed.

15.068 – CLERK'S REPORT ON

(a) Village Plan and questionnaire

The working group is to meet soon.

(b) The broken grit bin

It is anticipated that the grit bin will be replaced nearer winter time.

(c) Telephone box refurbishment

A quotation for refurbishing the phone box had been received. It was agreed to defer discussion until the next meeting.

(d) The request for larger litter bin for the end of Church Lane

The Clerk reported his conversation with Harrogate Borough Council. HBC said they were monitoring the use of the litter bin. They thought that it was being abused and that household waste was being put in it. They said that if the abuse continued they would take the litter bin away. The Councillors agreed that this was not a satisfactory response and would urge HBC to install a larger bin. **(Action Clerk)**

15.069 - PLANNING APPLICATIONS

(a) The Councillors considered the following planning application

Ref: 15/01273/FUL – Erection of stables and change of use of land for grazing and horse exercise at Pelham Barn Lodge Farm, Church Lane by Mrs Beverley Kirkham.	No objections
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(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had made no decisions since the April Parish Council meeting

(c) *To agree a policy for the retention of paper planning applications*

The Clerk said that there were about 20 years worth of planning application in the drawers of the filing cabinet in the cupboard upstairs. These were taking up valuable room which he thought could be better utilised. The planning applications are not primary records as these are kept by the Borough Council. Furthermore, planning applications expire at the end of three years if the approved work has not begun. After discussion it was agreed that the Parish Council should retain planning applications for the last six years. Older applications may be disposed of. **(Action Clerk)**

15.070 – TO ADOPT A NEW COMPLAINTS PROCEDURE

The Clerk said that he had been trying without success to find a revised complaints procedure which would suit the Parish Council. He would endeavour to secure one before the next Parish Council meeting. **(Action Clerk)**

15.071 – TO RECEIVE A NEIGHBOURHOOD WATCH REPORT

Michael Wilson said that:-

- All is quiet at the moment
- He had 27 people on his circulation list. He agreed that he would let the Clerk know if there was anything he thought should be forwarded to the 74 names on the Clerk's circulation list.

15.072 - TO DISCUSS THE STATE OF THE ROAD IN RED HOUSE LANE

It was agreed that the Parish Council has no say in the state of the road in Red House Lane and it was agreed to remove the subject from future agendas.

15.073 - TO CONSIDER THE STATE OF FOOTPATHS IN THE VILLAGE

It was noted that the footpath in Main Street affected by the roots of a tree had not been repaired. **(Action Clerk)**

15.074 - TO CONSIDER THE YLCA'S TRAINING PROGRAMME

It was agreed that Councillor Johnson should attend the "Developing your Skills as a Councillor" course on 11 July and the "Chairmanship Skills" course on 16 July for a cost of £160. **(Action Clerk)**

15.075 – TO CONSIDER REQUESTING A 30MPH LIMIT IN THE VILLAGE

It was agreed that enquiries be made of North Yorkshire County Council to find out if it would be possible to introduce 30mph limits in the built up area of Church Lane and Main Street. The Clerk will ask County Councillor John Savage for help. **(Action Clerk)**

15.076 - FINANCIAL

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 28 May 2015. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 28 May were:

Santander Current Account	£182.18
HSBC Current Account	£500.00
HSBC Deposit Account	£7,155.58

(b) To agree accounts for payment

005 Paul Knowles Electrical	Installation of defibrillator	£135.00
006 S C Landscapes	Work to Jubilee tree	£100.00
007 James Mackman	Salary – May	£93.46
008 Post Office Ltd	Income tax - May	£23.20
009 Aon UK Ltd	Annual insurance premium	£242.45
010 James Mackman	Expenses	£9.11

(c) To receive a report on income received

None.

15.077 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15.077.01 – The Clerk referred to the following item of correspondence

- (a) The Pensions Regulator - Booklet & staging date notification. The Clerk confirmed that he had responded to the Pensions Regulator and had agreed to be the nominated person
- (b) YLCA - Meeting recording - revised template for Standing Orders

15.077.02 - It was noted that all relevant correspondence received since the 29 April meeting, as listed below, had already been circulated to the Councillors

- (a) CYC - Yortime News - May 2015
- (b) Andy Ryland – Clannet - Satisfaction survey
- (c) Rural Action Yorkshire - RAY News 24 - May eBulletin

15.078 - TO CONSIDER MINOR MATTERS

It was pointed out that Harrogate Borough Council do not collect brown cardboard waste.

15.079 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15.080 - TO AGREE THE DATE OF THE NEXT MEETING

It was agreed that the next meeting would be held on Tuesday, 18 August 2015 at 7.30pm.

There being no more business the meeting was formally closed.

Chairman.....

Date.....2015

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